



**Title:** Communications and Development Intern

**Organization:** The Family Crisis Center of Baltimore County

The Family Crisis Center of Baltimore County (FCC) assists families as they experience the impacts of conflict and violence in Baltimore County. Our vision is to ensure every home is safe, families are thriving, and communities are strong.

**Position Summary:** We are seeking a motivated and talented individual to join our team as a Communications and Development Intern. The intern will play a crucial role in helping us amplify our organization's mission, raise awareness about Intimate Partner Violence, fundraise, and promote our programs and services.

**Responsibilities:**

1. **Content Creation:** Assist in writing and creating engaging content for the organization's website, social media channels, newsletters, and promotional materials. This may include survivor stories, educational resources, event updates, and fundraising campaigns.
2. **Social Media Management:** Develop and implement social media strategies to increase our online presence and engage with our target audience. This includes posting relevant content, monitoring engagement, and tracking key metrics.
3. **Graphic Design:** Support the design team in creating visually appealing graphics and illustrations for various platforms, ensuring consistent branding and messaging.
4. **Research and Outreach:** Conduct research on current trends, best practices, and relevant topics related to IPV and nonprofit communications. Assist in outreach efforts to potential media partners, influencers, and community organizations.
5. **Event Support:** Assist in planning, promoting, and documenting organization events through various communication channels. This may include event logistics, photography, live updates on social media, and post-event follow-ups.
6. **Fundraising Support:** Assisting with planning and executing fundraising events or campaigns.
7. **Research:** Conducting research on potential donors, sponsors, or grant opportunities.
8. **Database Maintenance:** Developing and maintaining a database of donors, including their contact information and giving history.

**Requirements:**

- Currently pursuing or recently completed a degree in Communications, Marketing, Journalism, Nonprofit Management or related field.
- Interested in a career in the nonprofit sector
- Excellent written and verbal communication skills.
- Strong attention to detail and ability to meet deadlines.
- Proficiency in social media platforms, content management systems, and graphic design tools (e.g., Canva, Adobe Creative Suite).
- Knowledge of or interest in issues related to intimate partner violence.
- Positive attitude, adaptability, and willingness to work collaboratively in a team environment.
- Sensitivity, empathy, and respect for survivors of IPV.



**Benefits:**

- Gain practical experience in nonprofit communications and advocacy.
- Opportunity to make a meaningful impact on the lives of survivors of intimate partner violence.
- Mentoring and guidance from experienced professionals in the field.
- Flexible hours and a supportive work environment.

**To Apply:** Please submit your resume, a cover letter outlining your interest and relevant experience, and up to three samples of your written or design work to [Brady@familycrisiscenter.net](mailto:Brady@familycrisiscenter.net) with the subject line "Communications and Development Intern Application - [Your Name]". Applicants must also go to <https://www.familycrisiscenter.net/get-involved/internships/> to fill out the required Intern Inquiry Form.

**Note:** The intern position is unpaid, and we are willing to work with the intern's educational institution to provide credit if needed. We look forward to receiving your application and joining forces in our commitment to supporting survivors and ending intimate partner violence. Together, we can make a difference.